



Rules & Regulations of Clementine Music

1. SCHOOL TERM

Each term (3 months) consists of 10 individual lessons and 1 group lesson. Group lessons cannot be rescheduled and will not be replaced if missed. No lessons on public holidays and school breaks (refer to school calendar)

2. RESPONSIBILITY & PUNCTUALITY

Students/parents are to be responsible for their own lessons, no reminders will be given to come. In the event that a student forgets to attend his/her lesson, the lesson will be forfeited. Lateness of 15 mins or more could void the lesson with no rescheduling or replacement given.

3. REGISTRATION FEE

A non-refundable registration fee of \$49 per student is required at the start of enrollment.

4. TERM FEES AND VALIDITY

Each term begins on the date of the first scheduled lesson and is valid for a period of 3 months. Any unused lessons remaining at the end of the 3 month term will be considered forfeited and non-refundable.

5. FEES DUE DATE & PENALTY

All fees must be paid one week prior to the following term. Books & instruments cannot leave the school premise without being paid for. Late lesson fees (after the 1st of the month) will incur a \$50 penalty charge.

6. LONG BREAK

If Student will be away for more than a month with no intention of rescheduling lessons, his/her time slot may be released. If they wish to secure their time slot, they will have to pay the next term's fees in advance before they are away.

7. ABSENCE DUE TO SICKNESS & OTHER REASONS

The Student shall provide at least 2 weeks notice for any planned absences not due to sickness, and not less than 6 hours' notice for sickness. If a student misses a lesson without providing sufficient notice, the lesson will be forfeited. Each student may reschedule lessons up to 4 times a year and subject to the availability of the Music

Instructor. A mutually agreed date and time for the make up class will have to be found within the term of the missed class. Replacement lessons could be given in the form of one to one lessons, but not limited to group playing classes, duet class, holiday workshops. In case of any unforeseen clashes in schedule from either Teacher or Student, rescheduling will be arranged between Teacher & Student with a mutually agreed time.

8. TERMINATION OF LESSONS

One month's advance written notice is required for termination of lessons, otherwise one month's fees shall be paid in lieu of notice.

9. SCHOOL PROPERTY DAMAGE & INJURIES

Any school property that is damaged and witnessed within the premise of the school will have to be compensated. The School and Teachers will not be held responsible for any injuries occurring during lessons and outside of lesson time within the premise of the school.

10. REFERRAL FEES

Students who refer new students to Clementine Music will receive \$100 off their next term fees. This deduction will only take place after 6 continuous months of the new student's enrollment.

11. MEDIA RELEASE

The Student or parent/guardian of the Student grants the School the right to use the Student's name, image, voice, and performance recordings for promotional purposes, including but not limited to, website, social media, and marketing materials. The Parent(s)/Guardian(s) may withdraw their consent for the collection, use, or disclosure of their child's personal data by Clementine Music at any time by contacting Clementine Music.

12. SEVERABILITY & ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties concerning the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings, whether oral or written. Any modifications to this Agreement must be in writing and signed by both parties. If any provision of this Agreement is found to be invalid, illegal, or unenforceable, the remaining provisions shall continue to be fully enforceable

By your enrollment, you acknowledge that you agree to the above terms and conditions.